

NEWCASTLE ELEMENTARY SCHOOL DISTRICT

450 Main St. ~ P.O. Box 1028.
Newcastle, CA 95658
PH: (916) 259-2832

APPLICATION FOR EMPLOYMENT – CLASSIFIED

Answer all questions – Use typewriter or print neatly in ink.

POSITION(S) APPLYING FOR: _____

Date Available for Employment: _____

Last Name First Middle Social Security Number

Street or Mailing Address Home Telephone Number

City State Zip Office Telephone Number

EDUCATION AND TRAINING Are you a High School Graduate? High School(s) Attended & Location:
Circle Highest Grade Completed: Yes _____ No _____
1 2 3 4 5 6 7 8 9 10 _____
11 12 13 14 15 16 _____

SPECIAL SCHOOLS, COLLEGES UNIVERSITIES ATTENDED	ATTENDANCE DATES	SEMESTER UNITS	MAJOR SUBJECTS	CERTIFICATE OR DEGREE AND YEAR

Describe your qualifications and experience for this position:

WORK EXPERIENCE (Start with your most recent position first)

1.	From: To:	Exact Title of Position:
	Name of Employer:	Duties Included:
	Address:	Salary:
	Name and Title of Supervisor:	Reason for Leaving:
2.	From: To:	Exact Title of Position:
	Name of Employer:	Duties Included:
	Address:	Salary:
	Name and Title of Supervisor:	Reason for Leaving:
3.	From: To:	Exact Title of Position:
	Name of Employer:	Duties Included:
	Address:	Salary:
	Name and Title of Supervisor:	Reason for Leaving:

REFERENCES (Including those who have knowledge of your educational and work experiences that may be contacted)

NAME:	POSITION:	ADDRESS:	TELEPHONE:

1. Do you have any physical condition which may limit your ability to perform the job applied for? Yes _____ No _____
2. Have you been injured, ill, or hospitalized or under a doctor's care within the past five years? Yes _____ No _____
3. Are you willing to take a physical examination? Yes _____ No _____
4. Have you ever been discharged or asked to resign from any position? Yes _____ No _____
5. Have you ever been convicted of anything other than a minor traffic violation? Yes _____ No _____
6. Are you willing to be fingerprinted? Yes _____ No _____
7. Are you a U. S. Citizen? Yes _____ No _____
8. Can you, after employment, submit a birth certificate or other proof of citizenship? Yes _____ No _____

If you answered YES to any of the questions 1,2,4 or 5, please explain in detail under remarks. If you answered NO to any of the questions 3, 6, 7 or 8 please explain under remarks.

REMARKS: (Or for any other information you may wish to have considered)

How did you learn about this position you are applying for:

Friend _____ Newspaper _____ Website _____ Other _____

I hereby certify that all the statements made herein are true and correct to the best of my knowledge, and authorize investigation of all statements herein recorded. I release from all liability persons and organizations reporting information required by this application.

Signature

Date

Title VI and IX of the Federal Education Amendments of 1964 and 1972 prohibit discrimination on the basis of sex, race, color, religion, national origin, ethnic group, marital status, physical or mental disability. Newcastle Elementary School District reaffirms its practice of non-discrimination in employment and admissions. The District employee charged with coordinating efforts to comply with this practice and to investigate complaints regarding non-compliance is the District Superintendent, whose office is located at 450 Main St. Newcastle, CA 95658 and whose telephone number is (916) 259-2832.